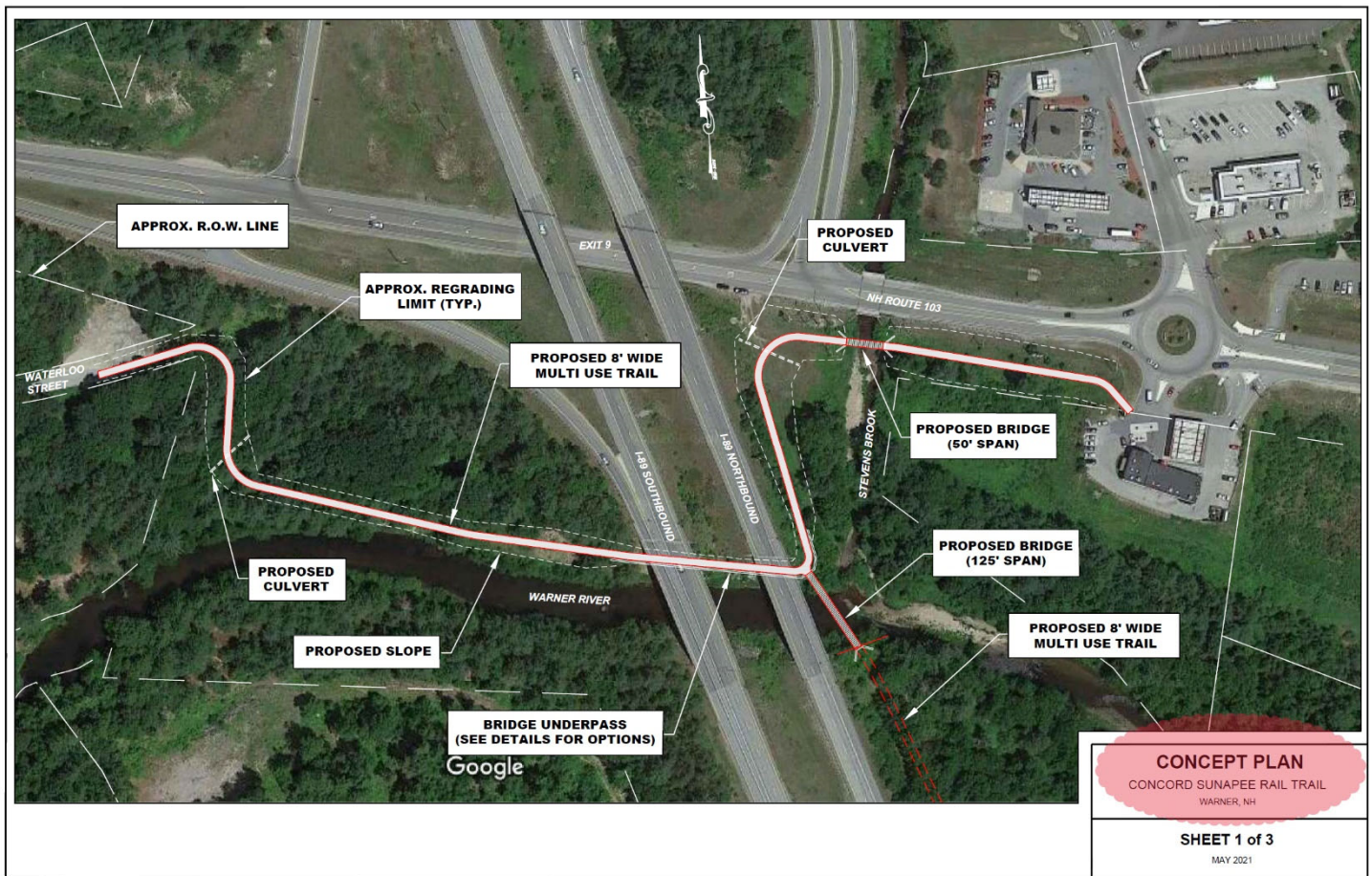




September 22, 2023

Request for Qualifications for a Local Public Agency Project in the Town of Warner. (NHDOT Project 44161.)

Project Description: The project envisions constructing a multiuse trail for walking and biking in the vicinity of Interstate 89 near Exit 9 in Warner NH. The project would construct a new trail from the east end of Waterloo St heading east under the bridges carrying I-89 over the Warner River. Once on the east side of I-89, the project would construct a new pedestrian bridge over the Warner River to reach the southerly bank. (That bridge will join separate project that continues the trail into town). This project will also create a spur trail from the east side of I-89 heading north to near Rt 103, then east traveling over Stevens Brook with a new bridge and terminating at the Barbara Annis Roundabout. See concept image below.



The entire project is within the NHDOT right-of-way for I-89 and State Route 103. Much of it is within close proximity to the Warner River and Stevens Brook.

The project funding was from Congressionally Directed Funding awarded to the Friends of the Concord-Lake Sunapee Rail Trail (FCLSRT) a 501c3 nonprofit. Matching funds have been raised by FCLSRT. The project budget is \$1,504,000. NHDOT is requiring the project be managed by the Town of Warner. The Town and FCLSRT are working closely together. Funds must be obligated by 9/30/2026.

Bidders may want to refer to highway construction plans
<https://gis.dot.nh.gov/plan/P7407C.ASB.pdf> Sheet 77 and others
<https://gis.dot.nh.gov/plan/11269.ASB.pdf> Sheet 45G and others
<https://gis.dot.nh.gov/plan/40512.ASB.pdf> Sheet 57 and others
https://gis.dot.nh.gov/plan/13193_DUP.ASB.pdf
<https://gis.dot.nh.gov/plan/15963.ASB.pdf>

The entire project is within a ¼ mile of the Warner River, a state designated river. We care deeply about our impact on the river and work closely with the Warner River Local Advisory Committee to achieve a net positive impact through education and cooperation.

<https://www.des.nh.gov/water/rivers-and-lakes/rivers-management-and-protection>
<https://www.wrlac.com/>

Proposals must be submitted by October, 30 2023 at 4:00PM.

If emailed send to Warner44161@clsrt.org.

If mailed, send 5 copies to Warner Project 44161, c/o Clyde Carson, Finance Director, PO Box 265, Warner, NH 03278

Scope of Work: The Town of Warner seeks a firm to engage in resource analysis, surveying, planning, design, permitting, and construction assistance for this project involving multiuse trail construction along with the construction of multiple bridges.

Services required: The project will likely include the need for topographic and detail surveying, wetland delineation, base plan development, master plan refinement, identification of permitting needs, design plans, limiting wetland impacts and permitting, and construction assistance. The actual scope of services will be defined and refined through project development.

Proposal Content: If your firm is interested in this project, please submit a RFQ submission to the contact listed below by e-mail prior to the indicated deadline. RFQs should include:

1. A statement of interest.
2. A statement regarding your understanding of the services that will be needed.
3. Firm's qualifications.
4. Provide a description of how you would accomplish the required services including the engagement of sub-consultants or other team members who may also work directly for you or the Town.
5. A brief summary of your firm's ability to assist with this project, including ability to meet the timeline.
6. Identify key staff members and/or firm resources.
7. A brief summary of experience with similar projects.
8. A brief summary of experience with the New Hampshire Department of Transportation, the New Hampshire Department of Environmental Services, Fish and Game, other state agencies, and the Town of Warner.
9. Special certifications such as Pre-Qualification and registry with the State of New Hampshire, DBE status, and sustainable considerations such as office location.
- 10 Experience with grants, especially Federally funded grants.
11. A proposed timeline for the project.
12. If you plan to utilize sub-consultants, you may provide a brief summary regarding roles and qualifications.
13. The Town will require the identification of a Project Manager.
14. A request for a salary schedule and fiscal considerations such as hourly rates will be made after the selection of a consulting firm or team. Inclusion of hourly rates, fees, or costs must not be included with submissions offered in this response.

Evaluation Criteria:

All proposals received in response to this RFQ will be evaluated to determine if they are complete and meet the requirements specified in this RFQ. The CONSULTANT will be chosen based on each firm's qualifications, and who has met the requirements of this RFQ. Only proposals judged to be responsive to the submission requirements set forth in this RFQ will be evaluated.

Consultants will be scored based on their:

- Organization and presentation of materials
- Experience and skill level of their project team;
- Experience conducting similar work;
- Quality of past work;
- Ability to complete the project in a timely manner and within budget;
- Reputation and references.

The TOWN reserves the right:

- to accept or reject any or all bids in whole or in part and to accept other than the lowest price proposal;
- to waive any technical defect, qualification, omission, informality, or irregularity in any proposal received;
- to amend, modify, or withdraw this Request for Proposal;
- to require supplemental statements or information from a CONSULTANT;
- to extend the deadline for responses to this Request for Proposal;
- to waive or correct any irregularities in proposals received.

The TOWN may award a contract based upon the proposals received without discussion of such proposals with proposers. Each proposal should therefore be submitted with the most favorable terms the proposer can make to the TOWN.

The Request for Proposal documents and Notice of Award shall be the agreement between the TOWN and successful proposer with respect to the matters dealt with herein, and such shall supersede all other oral and written proposals, representations, understandings, and agreements previously made or existing with respect to any such matter.

Each CONSULTANT must be prepared to present satisfactory proof of their capacity and ability to successfully complete the requirements of this solicitation.

The TOWN reserves the right to make whatever investigations or inquiries necessary to determine the competency and ability of any CONSULTANT to complete the requirements of this solicitation. A review may include, but not be limited to, inspection of the CONSULTANT's facilities and equipment, references or previous contract performance.

Contract:

The final contract will be negotiated with the chosen CONSULTANT.

The TOWN is exempt of all taxes.

All CONSULTANTS must comply with all applicable Equal Employment Opportunity laws and regulations.

Please send qualifications to Warner44161@clsrt.org

Tim Blagden
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603-748-0340

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Town of Warner
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